

FORAY MOTOR GROUP

Head Office: Telford Road, Churchfields Ind. Estate, Salisbury, Wiltshire SP2 7PF

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APPLICATION FORM

PRIVATE & CONFIDENTIAL

Please Print Clearly

Branch and Department position advertised:		
Position applied for:		
Salary expected:		
Where did you hear about this vacancy?		
Other employment interest:		
When would you be able to start?		
Would you work full time?	Yes	No
If part time state days/hours:~		
If offered this position will you continue to work in any other capacity?	Yes	No
Have you previously worked for us?	Yes	No

Personal details

Full name:	Title:	Forename(s)	Surname:
Address:			
Postcode:			
Private telephone:		Business telephone:	
N.I. number:		D.O.B.:	
Are you legally eligible for employment in the UK?		Yes	No
Do you require a work permit to work in the UK?		Yes	No

If yes, please supply details

Is your ability to perform the particular job for which you are applying limited in any way?
If so, how can we overcome this?

Do you have a current driving licence?	Yes	No
Please give details of any driving offences currently under endorsement:		
If you are invited to attend an interview, and your driving licence is relevant to your application, please bring it with you		

Give details of any unspent criminal convictions that you may have (as in accordance with the Rehabilitation of Offenders Act 1974.)

Education

Qualifications & Training: beginning with the most recent events give details of your education
Qualifications and training to date. Include under 'Details' the places you attended

Details	Dates From/To	Qualifications Gained

Experience

Outline particular experience gained in previous positions, or in activities outside of work
that you feel show your aptitudes and skills for the position applied for.

Interests

Give details of your main interests and the depth to which these are pursued.

Additional Information

Give any further information which you think may assist us in considering your application.

FORAY MOTOR GROUP DECLARATION

All personal data collected on this application form will be maintained in accordance with the terms of the Data Protection Act 1998. In the event that it does not lead to employment with this company, it will be destroyed within three months of the date of appointment of the successful applicant.

References

One referee will be your previous employer if you have been employed before.

Name:	Name:
Occupation:	Occupation:
Address:	Address:
Telephone:	Telephone:
I declare that to the best of my knowledge and belief the information given in this application is correct:	
Signature:	Date:

For Office Use Only

Application form evaluated by:	Date:
Comments:	

Action

1st Stage Interview Date	or REJECT	or HOLD
2nd Stage Interview Date	or REJECT	or HOLD
3rd Stage Interview Date	or REJECT	or HOLD

Offer Details
